

Klahaya Board Meeting
January 10, 2009
Official Minutes of the Meeting



Present:

Laura Kalvoy, Lyn Sherry, Jim Spangler, Shelley Ehni, Dave Brengelmann, Russ Bong, Robert Warren

Absent:

Scott Chapman

Quorum established.

Also present – Julie Gaevert (Webmaster), Jeff McDowell (Manager)

Meeting called to order – 5:40pm

Report of Officers:

President (Dave B.): No report

Vice-President (Robert W.): No Report

Treasurer (Russ B.):

- Money will be moved from Money Market account to Business account.
- ~\$65,000 cash balance
- ~\$8,000/month cash flow this time of year.

Secretary (Lyn S.): Discussed posting of minutes.

Report of Staff and Committees:

Manager's Facilities) Report:

Fountain from baby pool froze. Will be working with All-Star Pools to remedy the situation.

Will be communicating with last year's staff to ask who is interested in coming back.

Webmaster's Report: Need to get minutes for posting, once approved.

Report of Board Members:

Swimming (Jim S.): Slow month. Not much to report.

Tennis (Robert W.):

- Courts – something has to be done. Will know what it will be/should be by the next meeting. Scott is researching options. For discussion in February.
- Will be contacting staff to get commitments for this coming season.
- David has asked if we will send out a blast so he can find a place to stay this coming season. (Board agreed this is appropriate.)

Membership

- Notice to people on waiting list – Will be getting a letter out to the first 30+/- on the waiting list to let them know where they stand.
- Memberships:
 - Five memberships to sell.
 - Approx 160 on wait list.
 - Total to 230.
 - We're approved (by the city) up to 245 memberships
- Proceeds for selling membership is ½ of cost of original membership up to \$1000.00.
- Discussion of members' understanding of membership sale policies. Policy is posted on website. Board wanted to reaffirm.
 - **Motion:**

- Lyn Sherry: We re-establish the membership sale policy to be a refund of ½ of the original membership cost, up to \$1000, subject to change by board action at any time.
- Shelly Ehni: seconded
- Vote: Unanimous
- **Action:** Requested that policy be posted on website.

Activities (Laura K.): Intention to seek volunteers to run activities.

Concessions: Board will continue to contact possible concessions families.

Business Items:

1. Dues & Assessments – Board discussed payments over time
 - a. Decision:
 - i. We will send out the invoice for dues and assessment of (approx)\$940 in January (or ASAP)
 - ii. If members want to pay in increments, we will accept early partial payments.
 - iii. Early payments can be spread over the next three months, in any amount.
 - iv. If fully paid by May 1, ten scrip.
 - v. Full payment due in full by May 15.
2. Discussion of Fiscal and Event Management:
 - a. Computer Programs for tracking attendance, guests, classes, dues, food, etc
 - b. Current program – Club Century – two years old +/- , Not used.
 - c. Laura shared information about Active Network
 - d. Questions:
 - i. What is the training required for any program?
 - ii. Online capacity?
 - iii. What would the cost be?
 - iv. Do we qualify for any discount because we're a non-profit?
 - v. Discuss the issues as an integrated with bill-paying capacity.
 - vi. How can we better manage/track attendance at the Club, including guests?
 - vii. How can we assure ourselves and members that dollars are being adequately tracked & liability reduced?
 - viii. What do we need to research?
 - ix. What kind of liability do we have if we make no changes?
 - x. Other?
 - e. **Action:** Dave, Laura, Russ and possibly Suzanne Rettinmeier will have a conference call with Active Network, Adam Collins
3. Finance Committee – Board discussed reestablishing the committee
 - a. **Action:**
 - i. Lyn agreed to contact those who served in 2008 and ask them to reconvene
 - ii. Charge needs to be made clear: to research fundraising options to present to the board.
4. Invoices & Payments:
 - a. **Action:** Dave & Lyn will draft a cover letter to include:
 - i. Fees & Assessments
 - ii. Mandatory Vounteer Policy (per decision at December mtg.):
 1. 10 hours – per swimming family
 2. 6 hours – per tennis family
 3. 4 hours – general

4. Charge for volunteer hours not be completed is set at \$20/hr for the 2010 season.

iii. Subcommittees:

1. Concessions
 2. Finance Committee
 3. Swim Team (jobs)
 4. Volunteer Coordinator
 5. Payments over time.
5. Member Survey: Draft to be shared at February meeting, board members' input will be sought.

Adjourned at 7:27pm.